

**MINUTES OF THE REGULAR MEETING
OF THE NEW LONDON BOARD OF EDUCATION
AT THE DISTRICT ADMINISTRATION BUILDING
Monday, July 10, 2023**

PRESENT: K. Batten, J. Heideman M. Grossman, C. Martinson, H. Schweitzer, and T. Wegner.

ABSENT: M. Wilz.

I. VISITORS AND COMMUNICATION (PUBLIC FORUM)

- Melissa Anderson, N3298 Cty Rd D., Clintonville (staff member): asked the Board to revisit and approve the extra 3 percent wage increase for certified staff; also asked the Board to use this opportunity to develop a pay scale; she offered her time and any NLEA resources to develop this pay scale

II. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

The meeting was called to order at 6:03 p.m. by C. Martinson, President. A quorum was established. The pledge of allegiance was led by C. Martinson. C. Martinson reviewed the Board Norms.

III. CONSENT AGENDA ITEMS

T. Wegner requested resignations be removed from the consent agenda items. It was moved by T. Wegner and seconded by M. Grossman to approve the following consent agenda items:

- Minutes of the Regular Board of Education Meeting of Monday, June 12, 2023
- Minutes of the Special Board of Education Meeting of Monday, June 26, 2023
- Employment of Personnel
 - Mary Jo Booker, Speech/Lang Pathologist, Lincoln

Motion carried.

IV. REPORTS

The calendar, monthly celebrations, and director reports were reviewed.

V. VOUCHERS/RECEIPTS

J. Marquardt reviewed the vouchers and receipts. A motion was made by J. Heideman and seconded by M. Grossman to approve the expenditures in the amount of \$1,798,506.24 as per list of July 1, 2023. Motion carried on a roll call vote of 6-0.

C. Martinson noted receipts from the receipt register of July 1, 2023, in the amount of \$6,660,940.03.

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. Update from Chartwells Food Service Management

J. Marquardt gave an update on Chartwells Food Service Management. Monica Bauman, Food Service Manager, was present and gave an update as well.

B. Notice of Academic Standards

D. Sievert reviewed the academic standards.

C. First Reading of Revised Policies/Administrative Guidelines

S. Bleck reviewed the following revised policies/administrative guidelines:

- 347 Control, Maintenance, and Confidentiality of Student Records
- 380 *Miscellaneous Instruction Policies (Section Title)*
- 381 Political Activities in the Classroom

- 882.1 Police/School Liaison Program
Policy 882.1, page 3, had Objective D being removed, but it should remain in the policy. The revised policies will be presented for approval at the next Board meeting.

D. Review and Potential Approval of 2023-2024 Student/Parent Handbook Revisions

It was moved by M. Grossman and seconded by K. Batten to approve the 2023-2024 Student/Parent Handbook as presented. Motion carried.

E. Review and Potential Approval of Substitute Teacher Pay Increases

It was moved by J. Heideman and seconded by H. Schweitzer to approve the substitute teacher pay increases as presented. Motion carried on a roll call vote of 5-0, with M. Grossman abstaining.

F. Review of 2023-2024 Employee Handbook/Addendum Revisions

- Recommend that the attorney give guidance regarding Section 4.3 “At-Will Statement” versus Section 4.21 “Resignations.” Are they in conflict?
- Suggest additional statement in Professional Educator Addendum Section 1.5 “Student Dismissal From Class” that if it is a repetitive situation, the office will contact the parent instead of the teacher. The Board asked for feedback from administrators and teachers if this is an issue.
- Discussion was held regarding Section 2.1 “Professional Work Day” and the expectation that all staff need to be there until 4:00, regardless of after-school activities. S. Bleck explained that this should be worked out in the buildings to assure all expectations are met if a staff member is excused. It was suggested to use the plus/delta forms for PLC meetings to provide an opportunity for staff members to give feedback which will identify if this is an issue.

It was decided to table the Handbook until these questions can be resolved.

G. Review and Potential Approval of Asphalt Project Bids

It was moved by M. Grossman and seconded by T. Wegner to approve Waupaca County Highway Department to complete the Sugar Bush asphalt project as presented. Motion carried on a roll call vote of 4-0, with J. Heideman and C. Martinson abstaining.

H. Budget Update

J. Marquardt gave a budget update.

I. Review and Potential Approval of 2023-2024 Activity Proposals (High School Ice Fishing, Intermediate/Middle/High School Bowling, 6th Grade Dance)

It was moved by M. Grossman and seconded by K. Batten to approve the High School Ice Fishing, Intermediate/Middle/High School Bowling, and 6th Grade Dance activities for 2023-2024. Motion carried.

J. Review of the Continuous Improvement Strategic Plan

S. Bleck, J. Marquardt, K. Martin, and D. Sievert reviewed the Continuous Improvement Strategic Plan. A public forum will be held on July 31 regarding the plan. The community will be able to submit feedback via the district info email which will be included on the website. All feedback will be due by August 7.

VIII. CLOSED SESSION

It was moved by T. Wegner and seconded by J. Heideman to enter into closed session pursuant to Wisconsin State Statutes as listed on the agenda at 9:27 p.m. Motion carried on a roll call vote of 6-0.

It was moved by T. Wegner and seconded by H. Schweitzer to enter open session at 9:54 p.m. Motion carried.

IX. RECONVENE IN OPEN SESSION TO TAKE ANY NECESSARY ACTION ON CLOSED SESSION ITEMS

A. Resignation of Personnel

It was moved by M. Grossman and seconded by H. Schweitzer to accept the resignations of the following personnel:

- Brooke Herzfeldt, Educational Assistant, Parkview
- Erika Wilson, 6th Grade Teacher, Intermediate/Middle School

Motion carried.

X. ADJOURNMENT

A motion was made by M. Grossman and seconded by K. Batten to adjourn the meeting at 9:56 p.m.
Motion carried.

Katie Batten, Clerk