



June 2024

Dear Senior Students, Parents, & Guardians:

Senior pictures are a wonderful form of self-expression that are fun to take and even better to look back on for years to come. You will more than likely get a number of poses taken, some to enlarge and frame and some to hand out and share with friends and family. However, the NLHS Yearbook has some requirements and recommendations for senior portrait submissions. In order to help parents and students plan their senior portrait sessions, we would like to provide you with our yearbook portrait specifications. Please share these specifications with your photographer prior to beginning your photo session so you can guarantee your photographer will be able to best serve you.

The *Flashback* staff produces the yearbook in an all-digital process. We still accept hard copy wallet portraits in color or black and white, though this is not recommended due to the reduction of photo quality during the scanning process. An inkjet printout will not suffice because the resolution is too poor when scanned into the digital format. It is much easier for us to handle and organize digital images, so we would prefer receiving uncompressed JPG or TIF files at 300 dpi (and approximately 2"x3" or larger). Digital images may be submitted to Melissa Porath on a CD or sent as an email attachment labeled with the student's name to [mporath@newlondon.k12.wi.us](mailto:mporath@newlondon.k12.wi.us).

**The portrait requirements are:**

- Vertically formatted image
- Waist-up shot only, no extreme close-ups or photos where subject is distant enough for their full body to appear
- Plain, subdued, or natural background
- School appropriate clothing (all student attire must conform to the school dress code: no deeply-cut necklines, exposed undergarments, or inappropriate messages)
- No props, such as caps, hats, hobby paraphernalia, vehicles, or pets
- Subject's face should not be obstructed by hair, positioning, or anything else (face should be oriented mostly toward the camera i.e. no profile/side views) and eyes must be open.

Should the student select a portrait that does not meet these specifications, we reserve the right to reject or edit it. If an appropriate picture is not submitted, the school identification photo will be used.

Our final deadline for accepting senior yearbook photography is **November 1, 2024**. Yearbook photographs submitted after the deadline may be omitted from the yearbook. We would also like your baby photo submitted by that date ("baby" includes ages birth to 5 years--must be fully clothed in the photo. Hard copies will be returned.)

If you, or your photographer have any questions, please email Melissa Porath at [mporath@newlondon.k12.wi.us](mailto:mporath@newlondon.k12.wi.us).

Sincerely,

The New London High School Yearbook Staff

Advisor: Mrs. Melissa Porath, [mporath@newlondon.k12.wi.us](mailto:mporath@newlondon.k12.wi.us)